

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

Executive Decisions from 20 August 2019

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader – Councillor Hammond
- Cabinet Member for Adult Care – Councillor Fielker
- Cabinet Member for Children and Lifelong Learning – Councillor Paffey
- Cabinet Member for Healthier and Safer City – Councillor Shields
- Cabinet Member for Resources – Councillor Barnes-Andrews
- Cabinet Member for Green City and Environment – Councillor Leggett
- Cabinet Member for Homes and Culture - Councillor Kaur
- Cabinet Member for Place and Transport – Councillor Rayment
- **Joint Commissioning Board**
- **Officer Key Decisions**

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked * on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

Report	Decision Expected	Portfolio
Southampton Local Plan: Local Development Scheme (LDS) and Statement of Community Involvement (SCI)	16 July 2019	Leaders'
Executive response to the Future of Work in Southampton Inquiry	16 July 2019	Leaders'
Joint Commissioning Board - Terms of Reference Review	20 August 2019	Leaders'
Direct Payments Policy - WITHDRAWN	16 July 2019	Adult Care Portfolio
Void and nomination agreements for supported living settings within Southampton	16 July 2019	Adult Care Portfolio
The future of residential care homes provided by the Council at Glen Lee and Holcroft House	16 July 2019	Adult Care Portfolio
Re-procurement of Joint Equipment Store (JES)	17 July 2019 COUNCIL 16 July 2019 CABINET	Adult Care Portfolio
Community Chest Grants 2019/20	20 August 2019	Green City and Environment
Allocations Policy and Gypsy Traveller Site Allocation Policy	16 July 2019	Homes & Culture Portfolio
Changes to Existing Revenue and Capital Budgets	20 August 2019	Resources Portfolio
2019/20 Capital Financial Monitoring report for the period to end of June	20 August 2019	Resources Portfolio
2019/20 Corporate Revenue Financial Monitoring for the period to end of June	20 August 2019	Resources Portfolio
The Former Oaklands School Site	17 July 2019 Council 16 July 2019 Cabinet	Homes & Culture Portfolio
HMO Licencing Policy	20 August 2019	Homes & Culture Portfolio
Private Rented Sector Policy	20 August 2019	Homes & Culture Portfolio
The Future of St Mary's Leisure Centre	20 August 2019	Homes & Culture Portfolio
Highways Infrastructure Asset Management Policy & Strategy Approval	16 July 2019	Place and Transport Portfolio
Transport for South East Consultation	20 August 2019	Place and Transport

Procurement of Commercial Waste Disposal Contract	17 July 2019 Council 20 August 2019 Cabinet	Portfolio Place and Transport Portfolio
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LEADER

Title	Southampton Local Plan: Local Development Scheme (LDS) and Statement of Community Involvement (SCI)
Details	To consider the report of the Leader, clean growth and development seeking approval for the LDS and SCI.
Decision Maker	Cabinet
Decision Expected	16 July 2019
Date Added to the Plan	1 June 2019
Main Consultees	Relevant Cabinet Members and officers in key Council departments
Consultation Method	Circulation of the draft documents to key stakeholders
Head of Service	Director of Growth
Author	Samuel Fox samuel.fox@southampton.gov.uk Tel: 023 8083 2044
Background Material Available	Southampton Local Plan: Local Development Scheme (LDS) and Statement of Community Involvement (SCI)
Public Comments may be sent to	Amber Trueman (planning officer) email: amber.trueman@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	Given the centrality of the Local Plan in underpinning the vision and delivery of the Council's ambitions for the City, there is a need for a wider input to the report across Council functions prior to publication.
Updates	

Title	Executive response to the Future of Work in Southampton Inquiry
Details	To consider the report of the Leader detailing responses to the recommendations in the Future of Work in Southampton report
Decision Maker	Cabinet
Decision Expected	16 July 2019
Date Added to the Plan	1 June 2019
Main Consultees	Key internal and external stakeholders
Consultation Method	Briefings and meetings to discuss the Scrutiny Panel Inquiry recommendations
Head of Service	Director of Growth
Author	Sajid Butt Sajid.Butt@southampton.gov.uk Tel: 023 8083 2128
Background Material Available	Executive response to the Future of Work in Southampton Inquiry
Public Comments may be sent to	Sajid Butt, Strategic Skills Manager
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Joint Commissioning Board - Terms of Reference Review
Details	To consider the report of the Director Quality and Integration detailing a review of the Terms of Reference for the Joint Commissioning Board
Decision Maker	Cabinet
Decision Expected	20 August 2019
Date Added to the Plan	10 July 2019
Main Consultees	Joint Commissioning Board
Consultation Method	Circulation of the proposed Terms of Reference to stakeholders
Head of Service	Director of Quality & Integration
Author	Claire Heather claire.heather@southampton.gov.uk Tel: 023 8083 2412
Background Material Available	Joint Commissioning Board - Terms of Reference Review
Public Comments may be sent to	Claire.heather@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

ADULT CARE PORTFOLIO

Title	Direct Payments Policy - WITHDRAWN
Details	To consider the report of the Cabinet Member for Adult Care seeking approval of the Adult Social Care Direct Payment Policy.
Decision Maker	Cabinet
Decision Expected	16 July 2019
Date Added to the Plan	1 June 2019
Main Consultees	Adult Social Care Legal Services Finance Intelligence, Insight and Communications
Consultation Method	Meetings with council staff and services Emails Forward Plan publication
Head of Service	Director of Housing, Adults & Communities
Author	Sharon Stewart Sharon.Stewart@southampton.gov.uk Tel: 023 8083 2660
Background Material Available	Direct Payments Policy
Public Comments may be sent to	strategy.unit@southampton.gov.uk Policy, Partnerships and Strategic Planning Team Southampton City Council Civic Centre SO14 7LY
Slippage/Variations/Reason for Withdrawal	Decision has been deferred to allow time for further consultation, taking into account legal advice. This item has been withdrawn from the forward plan for the time being to allow consultation to take place.
Updates	

Title	Void and nomination agreements for supported living settings within Southampton
Details	To consider the report of Cabinet Member for Adult Care requesting delegated authority for the Service Director for Quality Integration to enter into void and nomination agreements in relation to supported living settings.
Decision Maker	Cabinet
Decision Expected	16 July 2019
Date Added to the Plan	1 July 2019
Main Consultees	Individuals with learning disabilities, carers, professionals, service providers
Consultation Method	Extensive consultation has been held with individuals with learning disabilities, carers, professionals, service providers and other stakeholders as part of the development of a Learning Disability Market Position Statement which outlines the council's direction towards developing more supported living in the city.
Head of Service	Director of Quality & Integration
Author	Kate Dench Joint Commissioning Manager for Learning Disability kate.dench@southampton.gov.uk Tel: 023 8083 4787
Background Material Available	Void and nomination agreements for supported living settings within Southampton
Public Comments may be sent to	Matthew Harrison - matthew.harrison@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	The future of residential care homes provided by the Council at Glen Lee and Holcroft House
Details	To consider a proposal to close Glen Lee residential care home, taking into account the in principle decision made by Cabinet on 19 February 2019 and the outcome of a staff consultation
Decision Maker	Cabinet
Decision Expected	16 July 2019
Date Added to the Plan	1 July 2019
Main Consultees	As set out above.
Consultation Method	A full public consultation, including with families of residents and residents' representatives, on the proposals for the future of the council's residential care homes was held from 24 October 2018 to 16 January 2019. A further 45 day consultation with staff will start on 8 April 2019. The Cabinet Member for Adult Care, council officers and other interested parties will be consulted on the contents of the Cabinet paper.
Head of Service	Director of Housing, Adults & Communities
Author	Paul Juan paul.juan@southampton.gov.uk Tel: 02380832530
Background Material Available	The future of residential care homes provided by the Council at Glen Lee and Holcroft House
Public Comments may be sent to	Paul Juan, Service Director, Adults, Housing and Communities by email to paul.juan@southampton.gov.uk or by post to the Civic Centre, Southampton, SO14 7LY
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Re-procurement of Joint Equipment Store (JES)
Details	To consider the report of the Cabinet Member for Adult Care seeking approval for the re-procurement of the service that provides community equipment to enable people to remain as independent as possible. This re-procurement is undertaken in partnership with Southampton City CCG, Portsmouth City Council and Portsmouth CCG.
Decision Maker	Cabinet Council
Decision Expected	16 July 2019 17 July 2019
Date Added to the Plan	1 July 2019
Main Consultees	
Consultation Method	
Head of Service	Director of Quality & Integration
Author	Andrew Gittins andrew.gittins1@nhs.net
Background Material Available	Reprocurement of Joint Equipment Store (JES)
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

ASPIRATION, CHILDREN & LIFELONG LEARNING PORTFOLIO

NO ITEMS ON THIS OCCASION

GREEN CITY AND ENVIRONMENT PORTFOLIO

Title	Community Chest Grants 2019/20
Details	To consider the report of the Director of Quality and Integration seeking approval on awards for the Community Chest Grants 2019/20, following recommendations from the cross-party Community Chest Grant Advisory Panel.
Decision Maker	Cabinet
Decision Expected	20 August 2019
Date Added to the Plan	1 July 2019
Main Consultees	Recommendations from Community Chest Grants Panel
Consultation Method	Cross Party Working Party
Head of Service	Director of Quality & Integration
Author	Joanne Hughes joanne.hughes@southampton.gov.uk Tel: 023 8083 4067
Background Material Available	Community Chest Grants 2019/20
Public Comments may be sent to	Joanne.hughes@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

HEALTHIER AND SAFER CITY PORTFOLIO

Title	Transforming Health and Care for the People of Southampton: Five Year Strategic Plan 2019-2023
Details	To consider the report of the Director of Quality and Integration seeking approval of the Transforming Health and Care for the People of Southampton, Five Year Strategic Plan 2019-2023.
Decision Maker	Cabinet
Decision Expected	20 August 2019
Date Added to the Plan	10 July 2019
Main Consultees	Health and Wellbeing Board Joint Commissioning Board (JCB) Southampton System Chiefs Group Southampton Connect Better Care Steering Board Health Overview and Scrutiny Panel (HOSP)
Consultation Method	Meetings with Stakeholders
Head of Service	Director of Quality & Integration
Author	Andrew Gittins, Stephanie Ramsey, Emily Chapman Director of Quality and Integration Southampton City CCG / Southampton City Council, andrew.gittins1@nhs.net, Stephanie.Ramsey1@nhs.net, emilychapman1@NHS.net
Background Material Available	5 Year Health and Care Strategy 5 Year Health and Care Strategy
Public Comments may be sent to	clare.young4@nhs.net
Slippage/Variations/Reason for Withdrawal	
Updates	

RESOURCES PORTFOLIO

Title	Changes to Existing Revenue and Capital Budgets
Details	<p>To consider the report of the Director of Finance and Commercialisation and Cabinet Member for Resources (where relevant) detailing proposed changes to existing Revenue and Capital Budgets to incorporate changes to this and future years' budget.</p> <p>This item is a standard item and will remain on the Forward Plan until required.</p>
Decision Maker	Cabinet
Decision Expected	20 August 2019
Date Added to the Plan	1 July 2019
Main Consultees	
Consultation Method	
Head of Service	Director of Finance & Commercialisation
Author	<p>Steve Harrison</p> <p>steve.harrison@southampton.gov.uk</p>
Background Material Available	Changes to Existing Revenue and Capital Budgets
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

Title

2019/20 Capital Financial Monitoring report for the period to end of June

Details

Decision Maker

Cabinet

Decision Expected

20 August 2019

Date Added to the Plan

10 July 2019

Main Consultees

Consultation Method

Head of Service

Author

Steve Harrison

steve.harrison@southampton.gov.uk

Background Material Available

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates

Title

2019/20 Corporate Revenue Financial Monitoring for the period to end of June

Details

Decision Maker

Cabinet

Decision Expected

20 August 2019

Date Added to the Plan

10 July 2019

Main Consultees

Consultation Method

Head of Service

Author

Steve Harrison

steve.harrison@southampton.gov.uk

Background Material Available

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates

HOMES & CULTURE PORTFOLIO

Title	The Former Oaklands School Site
Details	To consider the report of the Cabinet Member for Homes and Culture to progress the redevelopment of the former Oakland's School site for the provision of new homes.
Decision Maker	Cabinet Council
Decision Expected	16 July 2019 17 July 2019
Date Added to the Plan	1 July 2019
Main Consultees	Officers in key council departments and relevant cabinet members.
Consultation Method	There was public consultation as part of the planning process. Circulation of draft report, briefings with relevant officers and Councillors
Head of Service	Director of Growth
Author	Tina Dyer-Slade Tina.Dyer-Slade@southampton.gov.uk
Background Material Available	The Former Oaklands School Site
Public Comments may be sent to	Tina Dyer-Slade
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Allocations Policy and Gypsy Traveller Site Allocation Policy
Details	To consider the report of the Cabinet Member for Homes and Culture seeking approval of the Allocations Policy and Gypsy Traveller Site Allocation Policy .
Decision Maker	Cabinet
Decision Expected	16 July 2019
Date Added to the Plan	1 July 2019
Main Consultees	Housing Legal Services Finance Intelligence, Insight and Communications
Consultation Method	Meetings with council staff and services Emails Forward Plan publication
Head of Service	Director of Housing, Adults & Communities
Author	Liz Slater, Steve Smith liz.slater@southampton.gov.uk, steve.smith@southampton.gov.uk Tel: 0238083, Tel: 023 8091 5161
Background Material Available	Allocations Policy 2019
Public Comments may be sent to	strategy.unit@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	HMO Licencing Policy
Details	To consider the report of the Cabinet Member for Homes and Culture seeking approval of the draft HMO Licencing Policy.
Decision Maker	Cabinet
Decision Expected	20 August 2019
Date Added to the Plan	1 July 2019
Main Consultees	Regulatory Services Team Legal Finance Intelligence, Insight and Comms Revelvant Cabinet Members
Consultation Method	Meetings with Council Departments, e-mails and forward plan publication
Head of Service	Director of Transactions & Universal Services
Author	Rosie Zambra rosie.zambra@southampton.gov.uk
Background Material Available	HMO Licencing Policy
Public Comments may be sent to	Policy & Partnerships Team Southampton City Council Civic Centre Southampton SO14 7LY strategy.unit@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Private Rented Sector Policy
Details	To consider the report of the Cabinet Member for Homes and Culture seeking approval of the Private Rented Sector Policy.
Decision Maker	Cabinet
Decision Expected	20 August 2019
Date Added to the Plan	1 July 2019
Main Consultees	Transactional & Universal Services Legal Services Finance Intelligence, Insight & Communications
Consultation Method	E-mail correspondance Meetings with stakeholders Meetings with Legal Services
Head of Service	Director of Transactions & Universal Services
Author	Rosie Zambra rosie.zambra@southampton.gov.uk
Background Material Available	Private Rented Sector Policy
Public Comments may be sent to	strategy.unit@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	The Future of St Mary's Leisure Centre
Details	To consider a report of the Cabinet Member for Homes and Culture seeking approval for the potential future arrangements of St Mary's Leisure Centre.
Decision Maker	Cabinet
Decision Expected	20 August 2019
Date Added to the Plan	10 July 2019
Main Consultees	Councillor Kaur, Deputy Chief Executive, Director of Customer, Digital and Policy Service Lead - Capital Assets Legal Valuers Finance Procurement
Consultation Method	Posters will be placed within St Mary's Leisure Centre, emailed to customers of St Mary's and also emailed to local community groups.
Head of Service	Director of Digital & Business Operations
Author	Paul Paskins paul.paskins@southampton.gov.uk Tel: 023 8083 4353
Background Material Available	The Future of St Mary's Leisure Centre
Public Comments may be sent to	Comments can be sent to supplier.management.gov.uk by the 12th August 2019.
Slippage/Variations/Reason for Withdrawal	
Updates	

PLACE AND TRANSPORT PORTFOLIO

Title	Highways Infrastructure Asset Management Policy & Strategy Approval
Details	Formal adoption by Cabinet of these two Highways Asset Management related strategic documents
Decision Maker	Cabinet
Decision Expected	16 July 2019
Date Added to the Plan	1 June 2019
Main Consultees	
Consultation Method	Outgoing documents currently on Council website under Highways Asset Management pages
Head of Service	Director of Growth
Author	Colin Perris colin.perris@southampton.gov.uk
Background Material Available	Highways Infrastructure Asset Management Policy Highways Infrastructure Asset Management Strategy Highways Infrastructure Asset Management Policy & Strategy Approval
Public Comments may be sent to	Colin Perris - Service Manager Highways Contracts colin.perris@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	Cabinet approval is a formality required in the publishing of the Highway Infrastructure Asset Management Policy and Strategy, which this paper recommends. There are no material changes from the outgoing version and the report can therefore be received in July.
Updates	

Title	Procurement of Commercial Waste Disposal Contract
Details	To consider the report of the Cabinet Member seeking authority to procure a Commercial Waste disposal Contract.
Decision Maker	Council Cabinet
Decision Expected	17 July 2019 20 August 2019
Date Added to the Plan	10 July 2019
Main Consultees	n/a
Consultation Method	n/a
Head of Service	Director of Transactions & Universal Services
Author	David Tyrie david.tyrie@southampton.gov.uk
Background Material Available	Procurement of Commercial Waste Disposal Contract
Public Comments may be sent to	david.tyrie@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Transport for South East Consultation
Details	Report of the Cabinet Member for Place & Transport seeking approval for matters related to the consultation by Transport for South East.
Decision Maker	Cabinet
Decision Expected	20 August 2019
Date Added to the Plan	1 July 2019
Main Consultees	Officers in relevant departments and key Cabinet Members and Group leaders.
Consultation Method	Transport for South East are undergoing a consultation process and the council's response will be coordinated by the Cabinet Member and officers in key departments.
Head of Service	Director of Growth
Author	Pete Boustred pete.boustred@southampton.gov.uk Tel: 023 8083 4743
Background Material Available	Transport for South East Consultation
Public Comments may be sent to	Pete Boustred
Slippage/Variations/Reason for Withdrawal	
Updates	

JOINT COMMISSIONING BOARD

NO ITEMS ON THIS OCCASION

OFFICER DECISIONS

NO ITEMS ON THIS OCCASION